



Trail Association for Community Living Activity Centre (TAAC)

CYC and Day Programs

1769 Riverside Ave., Trail BC, V1R 3Z3

Day Program Phone: 250-368-3504 / CYC Program Phone: 250-512-9224

July 14, 2020

Dear Families/Caregiver/Children & Youth:

RE: TAAC REOPENING – CYC PROGRAM INFORMATION

We are excited to announce that we are reopening the CYC Program on **July 20, 2020 at 4:00pm**. There will be some slight modifications and increased cleaning protocols put in place to ensure the program can be reopened safely. The modifications will have little to no impact on programming, the children/youth will continue to enjoy a wide range of enjoyable activities with some learning components based on a calendar of events.

The modifications and new safety protocols are highlighted on the back page of this letter. Note that these protocols must be strictly adhered to by all in order for our reopening to be safe and successful. I encourage you to refer to the TAAC Safety Plan posted on our website which will have further logistical information.

As the COVID19 virus is an evolving situation, our TAAC reopen plan will also be fluid. TAAC recognizes that changes may need to be implemented to accommodate varying needs or risk factors that had not been anticipated or become unnecessary over time, from our initial plan so we ask that you be patient throughout this process. I encourage families and caregivers to remain in constant communication with myself, the CYC Program Coordinator Angel Anthony including the CYC Program staff to ensure this process is as seamless as possible.

Thank you again for your patience over the last few months and for your utmost attention to the information contained in this letter. Please do not hesitate to contact me at any time with any questions, I can be reached by phone/text at 250-231-7088 or via email at gailp.cdstrail@telus.net.

Regards,

Gail Birks
TAAC Program Manager



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TAAC CYC PROGRAM REOPENING PROTOCOLS:

- ✓ **Zero Tolerance for On-Site Sickness at TAAC:** NO ONE can be on site at TAAC or participate in our programs if they have any symptoms of being sick – please see the COVID19 Health Assessment letter for more information regarding screening for high risk health symptoms and CYC Program response to on-site sickness.
- ✓ **Signage:** there will be onsite signage as well as outside markers on the doors and in the parking area to assist everyone with the social distancing requirements.
- ✓ **Entering/Exiting TAAC:** all entering and exiting will take place through the side door downstairs at TAAC which is adjacent to the parking lot. Participants are required to line up 2m apart in the marked spaces in the parking lot while waiting to enter the building. A staff member will be assisting each individual to enter the building safely ensuring all safety precautions are being followed.
- ✓ **Picking up/Dropping off:** no one except TAAC essential staff and program participants will be allowed inside the TAAC building to allow for occupancy limitations and to avoid trace contact so all pick-up/drop-offs will have to be done outside of the building. Staff will be assisting in this process, but we will need families to understand and abide by this as well. Picking up and dropping off must be done within the hours of program delivery (see information below under hours of service).
- ✓ **Outdoor Activities:** even on the days not designated to be held at the park the CYC program will be outdoors as much as possible, where everyone can enjoy the sun but mostly so we can take advantage of wide open spaces allowing for social distancing. In addition, please ensure the children/youth have appropriate clothing for outdoor weather including lots of water (water bottle), sunscreen/hats and towels for water activity, etc.
- ✓ **Weather for Scheduled Programming Outdoors:** if the weather is not appropriate for scheduled outdoor activity and we are unable to re-accommodate programming indoors we may have to cancel the program for the day. Please note, this will be a last resort decision but please understand we must adhere to strict occupancy guidelines on site at TAAC at all times.
- ✓ **Lunches:** ensure the children/youth bring lunches on the park day (see information below).
- ✓ **Hours of Program Service:** the program will continue to operate Monday – Wednesday with the hours being modified to accommodate the required cleaning, documenting and more importantly to allow other groups to use the space without going over occupancy limitations and to avoid trace contact, the *new* delivery of service hours will be as follows:
 - **Monday:** 4:00pm – 5:30pm @ TAAC
 - **Tuesday:** 4:00pm – 5:30pm @ TAAC
 - **Wednesday:** 9:00am – 1:30pm @ GYRO Park
- ✓ **Pick-up/Drop-off Location Information:** for the programming at TAAC there will be strict adherence to the entering/exiting the building and pick-up/drop off as mentioned above. In addition it is important for families/caregivers to know:
 - **Doors Open:** **4:00pm** (no earlier) – children/youth can line up prior to 4:00pm outside the building however, staff will not be available to monitor and doors will not be opened until 4:00pm.
 - **Program Closure:** **5:30pm** (no later) – the program participants must leave TAAC no later than 3:30pm again they can line up outside the building but staff can only monitor until 4pm.